

Middle TN Workforce Development Board
February 16, 2017
11:00 a.m. – 1:00 p.m.
Goodwill Industries, 937 Herman Street, Nashville, TN

PRESENT MEMBERS

Charles Story (Chair)
John Alexander
Bruce Duncan
Rick Ewing
Roger Farley
Liz Allen Fey
Reginald Gardner
Blair Glenn
Matt Gloster
Erin Mercer
David Rutledge
Mike Worrell

PROXIES

Beth Duffield
Nancy Eisenbrandt
Martha Trammell

GUESTS

Stephen Bland
Ashford Hughes

NCAC STAFF PRESENT

Jacky Akbari
Susie Bourque
Brian Clark
Tanya Evrenson
Robert Hall
Thysckla Morris
Kathy Parker
George Phillips
Anthony Romano
Ellen Zinkiewicz

MEMBERS ABSENT

Bo Callis
David Dickson
Gealita Greenhill
Bob Grimes
Ben Henderson
GC Hixson
Sharon Hurt
Matt Lowney
Diane Janbakhsh
Greg Jones
Bettie Kirkland
Mark Lenz
Mark Marshall
Mae Perry
Yvette Porter
Dan Ryan
Virginia Talley
Joe Wilson

The Middle Tennessee Workforce Development Board met on Thursday, February 16, 2017, 11:00 a.m. – 1:00 p.m. The meeting was held at Goodwill Industries, 937 Herman Street, Nashville, TN.

The meeting was considered to have a quorum and called to order by Chairman Charles Story.

Charles Story asked the members and guests to introduce themselves and the company they represent.

The minutes from the November 10, 2016 meeting were reviewed by the members (attachment 1). David Rutledge motioned for approval of the minutes, seconded by Blair Glenn and unanimously approved.

Chairman Story introduced and welcomed NCAC's new Executive Director, Patrick Combs. Patrick Combs gave a brief bio and thanked his staff (attachment 2).

Chairman Story thanked Brian Clark for an amazing job as Interim Director.

Patrick Combs talked about Workforce Board Terms. Half of the Board members will be staggered for a term end date of June 2018; the rest of the Board will term out June 2017 and will be re-appointed for two more years.

Patrick Combs gave an update on the One Stop Operator. He went into detail about the role of the operator. The Board is required to procure a One-Stop Operator by competitive process. Patrick stated

that the new operator has to be in place by July 1, 2017. It was recommended by the Executive Committee for the RFP to be presented to the Operations Committee for action.

Susie Bourque gave a brief update on the One-Stop Certification process. She reported that the certification has been submitted to state workforce staff for approval.

She also reported that the Regional Plan is in the final stages of completion. The Middle TN Regional council will meet February 23, 2017 to discuss public comments that have been received. It was recommended that the Regional Plan be reviewed and approved by the Operations Committee at its next meeting so that the plan could be submitted by the deadline. The committee would report back to the full board at its next meeting. Blair Glenn motioned to approve the recommendation regarding the Regional Plan; seconded Liz Allen Fey and unanimously agreed.

Susie Bourque presented the Moving Expense Reimbursement Policy and requested approval (attachment 3). Matt Gloster motioned to approve the Moving Expense Reimbursement Policy, seconded by David Rutledge and unanimously agreed.

Susie Bourque gave a report on the Local Plan. She recommended the Local Plan be reviewed and approved by the Operations Committee so that it could be submitted by the deadline. The committee would report back to the full board at its next meeting. Liz Allen Fey motioned to approve the recommendation, seconded by Erin Mercer and unanimously agreed.

Susie Bourque presented the Incumbent Worker Grant Applicants for approval (attachment 4). Mike Worrell motioned to approve the Incumbent Worker Grant Applicants, seconded by Matt Gloster and all unanimously agreed.

Susie Bourque requested approval of the Eligible Provider List (attachment 5). Erin Mercer motioned to approve the list, seconded by David Rutledge and all unanimously agreed.

Ellen Zinkiewicz requested approval of Youth Contract extensions for 3 contractors (attachments 6). Liz Allen Fey motioned to approve the contract extensions, seconded by Matt Gloster and unanimously approved. Ellen also requested the approval to extend In-school Youth WIA service contracts for an additional year; and to modify the current Oasis In-School Youth WIA contract to include Out of School Youth in order to close out the contract. Mike Worrell motioned to approve, seconded by David Rutledge and unanimously agreed.

Jacky Akbari reported the formation of the board's Diversity and Inclusion Committee. The committee is made up of Erin Mercer – Chair, Reginald Garner, David Rutledge, Matt Gloster, and Virginia Talley. Bruce Duncan motioned to approve the Chair and members of the committee, seconded by Rick Ewing and all unanimously agreed.

Brian Clark presented the financial update for December 2016 (attachment 7).

Jacky Akbari introduced our guest speaker, Stephen Bland, CEO of MTA/RTA. Steve gave a presentation on Public Transit (attachment 8).

The next Middle TN Workforce Development Board meeting will be on May 18, 2017, 11:00 a.m. – 1:00 p.m. Location to be determined. With no other business the meeting adjourned at 1:00 p.m.

Respectfully Submitted,

Thysckla Morris

(An audio recording of this meeting is on file at the Nashville Career Advancement Center)