

**Middle TN Workforce Development Board**  
**May 18, 2017**  
**11:00 a.m. – 1:00 p.m.**  
**Goodwill Industries, 937 Herman Street, Nashville, TN**

**PRESENT MEMBERS**

Charles Story (Chair)  
John Alexander  
Beth Duffield  
Bruce Duncan  
Nancy Eisenbrandt  
Rick Ewing  
Blair Glenn  
Gealita Greenhill  
Diane Janbakhsh  
Greg Jones  
Bettie Kirkland  
Mark Lenz  
Matt Lowney  
Erin Mercer  
Mae Perry  
Yvette Porter  
David Rutledge  
Virginia Talley  
Martha Trammell

**PROXIES**

**GUESTS**

George Carlson  
David Pemberton

**NCAC STAFF PRESENT**

Jacky Akbari  
Susie Bourque  
Brian Clark  
Tanya Evrenson  
Robert Hall  
John McLallen  
Thysckla Morris  
Kathy Parker  
George Phillips  
Ellen Zinkiewicz

**MEMBERS ABSENT**

Bo Callis  
David Dickson  
Roger Farley  
Liz Allen Fey  
Reginald Gardner  
Matt Gloster  
Bob Grimes  
Ben Henderson  
GC Hixson  
Sharon Hurt  
Mark Marshall  
Dan Ryan  
Joe Wilson  
Mike Worrell

The Middle Tennessee Workforce Development Board met on Thursday, May 18, 2017, 11:00 a.m. – 1:00 p.m. The meeting was held at Goodwill Industries, 937 Herman Street, Nashville, TN.

The meeting was considered to have a quorum and called to order by Chairman Charles Story.

Charles Story asked the members and guests to introduce themselves and the company they represent.

The minutes from the February 16, 2017 meeting were reviewed by the members (attachment 1). Mark Lenz motioned for approval of the minutes, seconded by Yvette Porter and unanimously approved.

John McLallen, Career Coach for the Davidson County AJC location introduced our special guest, Mr. David Pemberton. Mr. Pemberton gave a brief summary of the services that he received as a participant at the career center. His journey started out working for one of the agency partners. He then considered a career change and found himself as a participant receiving services from the career center. He attended workshops, networking sessions, and job fairs offered through the career center that landed him his next career with the United Methodist Publishing House. He will eventually use the career services again due to recent layoff with his job.

Patrick Combs went over the timeline for the One-Stop operator and talked briefly about the role of the operator.

Patrick Combs talked in detail about the WIOA Implementation Career Services. He presented two options for career services with the pros and cons. After much discussion, the board decided that option 1 would be the better option. Option 1 is to contract with current staff to provide career services and revisit this agreement every year. Before there was a motion to approve option 1, Mae Perry abstained from the vote. David Rutledge motion to approve option 1 to contract with NCAC staff to provide career services with appropriate benchmarking and innovation included, seconded by Bettie Kirkland, opposed by John Alexander and the rest of the board unanimously agreed.

Ellen Zinkiewicz gave a brief update on Opportunity NOW. They have over 9,500 employment opportunities. The program is progressing very well.

Martha Trammell gave a brief Youth Committee update. She reported that they have a new member, Trisha Murphy (attachment 2).

Nancy Eisenbrandt gave an Operation Committee report. The committee met and reviewed the Memorandum of Understanding (MOU) that was emailed to the Board members for review and she requested that this document be approved. Martha Trammell motioned to approve the MOU, seconded by Erin Mercer and unanimously agreed. She also reported that the committee had reviewed the Transitional Local Plan and voted to recommend that the Board go with the recommendations of the staff who had diligently worked on the Plan (attachment 3). Yvette Porter motioned to approve the Transitional Local Plan, seconded by Rick Ewing and unanimously agreed.

Erin Mercer reported that she has been working with NCAC staff and there are some opportunities forthcoming for the Diversity and Inclusion committee. The newly formed committee will be meeting soon.

Brian Clark presented the financial update for March 2017 (attachment 4).

The next Middle TN Workforce Development Board meeting will be on August 17, 2017, 11:00 a.m. – 1:00 p.m. Location to be determined. With no other business, the meeting adjourned at 12:55 p.m.

Respectfully Submitted,

Thysckla Morris

(An audio recording of this meeting is on file at the Nashville Career Advancement Center)