



**Northern Middle Tennessee
Workforce Board Inc.**

Finance Committee

August 4, 2023

9:00 A.M.

[Click here for zoom link](#)

Meeting ID: 811 8974 0719

Passcode: 159982

Telephone Number: +1 312 626 6799

Agenda

Welcome

Call the Meeting to Order

Approval of Minutes

Business Reports:

1. 2022-2023 Year End
2. 2023-2024 Budget Projections
3. Monitoring Update
4. Action Items
5. Program Updates

Adjourn

Members:

Mark Peed (Chair)
Keith Carnahan
Dan Caldwell
David Rutledge
Paul Webb
Kristi Spurgeon
Sho Samuels

Complete zoom link: <https://us02web.zoom.us/j/81189740719?pwd=MWlzMmInZHNnQytlekVYQmRRS2ZwUT09>



**DRAFT UNTIL
APPROVED**

Northern Middle Tennessee Workforce Board

Finance Committee

Meeting Minutes

May 4, 2023, via Zoom at 9:00 a.m.

Members Attending	Members Absent	Staff & Guests Attending
Dan Caldwell	Mark Peed	Marla Rye
David Rutledge	Keith Carnahan	Ginger Fussell
Paul Webb	Sho Samuels	Andrea Dillard
Kristi Spurgeon		Meagan Dobbins
John Zobl		
John Alexander		

The Finance Committee of the Northern Middle Tennessee Workforce Board met virtually on May 4, 2023, at 9 a.m.

With a quorum present, the meeting was called to order by John Zobl. Paul Webb moved to approve the minutes, and David Rutledge seconded. The minutes passed unanimously.

2022-2023 Budget Review

Ginger Fussell reviewed the budget for the committee. Current quarter expenditures were \$3.3M, approximately \$1M higher than last quarter, which is great. However, it should be noted that EDSI, our largest provider, changed accounting systems in the fall, which involved application migrations. They fell behind in their billing to NM through the transition, so some of quarter 2's billing did not hit until quarter 3. Coupled with that were focused efforts on training in the current quarter on the COVID National Dislocated Worker grant and moderate increases in Adult and Youth formula grant expenditures. Fiscal year-to-date expenditures through March were \$8.2M, which puts us trending to finish near last year's totals. Since last quarter, our \$15.0M budget has grown to \$15.2M with the addition of a \$200K Consolidated Business grant.

The TN Department of Labor has announced a Summer Youth Employment funding opportunity. Guidance related to this announcement is ongoing. We anticipate additional funding before our next board meeting, but at this time, the amount is still to be determined. It will operate in two phases, the first to begin May 1, 2023, through August 31, 2023, and the second phase to begin July 1, 2023, to August 31, 2024. We are submitting proposals next week.

Action items related to this information are a request to approve the \$200K budget increase, bringing the total to \$15.2M plus any grant awarded related to the Summer Youth initiative. In previous quarters, the Board authorized staff to request, as needed, up to \$1.5M for additional re-purposing of DW for Adult grant spending. NM requested, and TDLWD approved \$1M of that amount, with \$500K remaining

to be requested through June 30, 2023, if needed. We request an extension of this remaining \$500K authority to June 30, 2024.

John Zobl asked how long the extension would be. Ginger explained the original extension was through June 2023, and they are requesting an additional year to make it through June 2024.

Career Service Provider Review

Ginger reported that MPCR increased from 49.56% last quarter to 53.27%, which remains strong compared to the 40% required. The jump was helped this quarter by the increase in training within the National DW grants. We are glad that the state allows these expenditures to count toward MPCR, as a large percentage of that funding goes directly to participants. According to the Contractor billing trend chart, there was a significant increase in quarter 3, as previously explained, partially due to EDSI's accounting transition catchup, then additional training costs in the quarter.

MAC is 77%, and EDSI is 80% spent out of 90% time progression on contracts. Note that EDSI's contract budget includes increases at various intervals throughout the 30-month contract period, including the most recent increase of \$750K for Youth. MAC remains at its initial contract budget. Mid-Cumberland HRA, our OSO, is 64% out of 75% time progression. In quarter 3, EDSI exceeded MPCR for Adult/DW at 55% with a very high direct participants cost on the National DW grant.

EDSI raised their Youth MPCR to 50% for Youth contract to date but was a little short for the individual quarter. EDSI met Youth Work Experience during the quarter but dropped below target by 1% contract to date. ISY during the quarter was 1% below target, still meeting target FYTD, but not contract to date. MAC met MPCR for the quarter at 57%. MAC has met MPCR FYTD at 57% and has raised to 48% cumulatively. MAC met Youth Work Experience during the quarter and has met it cumulatively. MAC increased their ISY to 44% for the quarter and to 37% cumulatively.

The three smaller youth contractors each received \$100K awards. To date, the expenditures are lagging time progression. Jobs for Tennessee Graduates has spent the most with 52% of funds utilized, Monroe Harding has utilized 47%, and Liberty Station has utilized 23%. JTG is at 29% MPCR but exceeds the work experience goal at 42%. Due to the nature of JTG's program, ISY is at 100%. While Liberty Station spent the least, they had the highest MPCR at 75% and work experience at 75% serving out-of-school youth. Monroe Harding has not yet met any of the dollar-driven goals. MPCR, Work Experience, and in-school youth are at 20%, 22%, and 25%, respectively.

2023-2024 Budget Projections

Ginger presented next year's initial budget. The first allocation notice was received on Tuesday evening, with significant reductions to each fund stream. Total projected allocations before carryover is \$7.8M. We project a large carryover from this year primarily due to remaining dislocated worker funds. Based on projections, initial budgeted revenues and expenditures for FY2023-2024 are \$12.9M. Marla added that they were notified by the state of an 18% reduction of funds in the base allocations, which equals \$1.5M. The carryover will lessen the issues the reduction will cause. An additional \$400K has been requested from the National DW grant to be used before June 30, 2023. David Rutledge asked what caused the reduction. Marla explained that the USDOL dollars were down 4-5% for Adult & Youth, and 8% for Dislocated Worker. It was surprising that our local reduction was 18%. The state uses a formula for calculating allocations which considers the poverty level, plant closures, and other economic data. The state may be holding money at their level, or Northern Middle has been economically better off than other others. The budget will be modified at the August meeting after year-end numbers are

complete and the exact carryover is determined. This does not include the pending Summer Youth funding, which is expected, but the amount is to be determined and will be added to both the revenue and expense sides of the budget. The COVID grant will be closing June 30, 2023, and the flood grant will close August 2023.

Monitoring Update

The EDSI staffing situation has improved somewhat, however, case management has suffered due to staff turnover. The focus now is on reducing caseloads so better quality services can be provided. Technical assistance was provided to the new youth providers, and desk reviews were conducted. Liberty Station had a low expenditure rate. Monroe Harding had low direct participant expenditures and did not meet any expenditure-driven performance measures to date. Monroe Harding submitted their completed audit for June 30, 2022. The One-Stop-Operator continues oversight of partner accountability toward KPI goals. TDLWD conducted quarterly monitoring with no findings. Two DW spending and Work Experience concerns were addressed by NM staff, who anticipate us meeting requirements by June 30, 2023, for expiring grants. Two promising practices were brought out for us. Ginger mentioned her department was short-staffed and they continue looking for a candidate who would fit the role.

Action Items

Ginger reviewed the action items. Approval is requested for the 2022-2023 Budget Revision, which includes an additional \$200K making the budget \$15.2M plus the pending amount for the Summer Youth grant. Extend the authorization to re-purpose \$500K from DW for Adult to June 30, 2024. Extend EDSI's contract to June 30, 2024, at 95% of their 12-month contract allocation for Adult/DW, Youth, and RESA fund streams. Extend MAC's contract to June 30, 2024, at 95% of their 12-month base contract for Youth. End the three small youth contracts as of June 30, 2023, due to a reduction in the youth budget for 2023-2024. Approve the 2023-2024 preliminary budget of \$12.9M. Andrea added that the youth being served by the three smaller contractors would be shifted to EDSI and MAC so they would not lose any services. Paul Webb asked if EDSI and MAC know about the 5% reduction. Ginger stated that they are not aware yet because the news was just given a couple of days ago. Marla added that both contractors would get funding from the Summer Youth Program if it's awarded to us. This would make up the difference of the reduction or possibly increase their funding. Paul Webb then stated that he was okay if all of the action items were voted on as a group. John Zobl asked if EDSI is doing better in its performance. Marla stated they are doing some things better, but case management still needs some improvements. Andrea informed John that staffing is improving, and currently, only three positions need to be filled, but their caseloads are becoming unmanageable because they are not exiting participants as needed. John Zobl then asked for a motion to approve all the action items. David Rutledge made the motion. Dan Caldwell seconded. With no further discussion, the action items were approved.

Adjourn

Marla reminded the committee of the Board meeting on May 17 at Dell in Nashville. With no further questions, John Zobl adjourned the meeting.

NORTHERN MIDDLE TN WORKFORCE BOARD
JUNE 2023 FISCAL UPDATE
2022-23 BUDGET PROGRESSION & SPEND TREND

	(\$ in 000's)						
	2022 QTR 1	2022 QTR 2	2023 QTR 3	2023 QTR 4	Expenses YTD	Revised FY 2022-23 12 Mo. Budget	% Spent
Northern Middle LWDA							
Infrastructure Funding Agreement	121	129	258	169	677	1,000	67.7%
Adult	777	140	116	1,484	2,516	2,918	86.2%
Dislocated Worker Re-purposed for Adult	412	753	1,002	55	2,222	2,222	100.0%
Dislocated Worker for DW	266	227	266	635	1,394	3,839	36.3%
Youth (reduced carryover in Sept - see below)	807	772	167		1,745	1,745	100.0%
RESEA	52				52	200	26.0%
National Dislocated Worker (COVID)	14	97	615	300	1,026	1,026	100.0%
National Dislocated Worker (Flood)	77	86	77	54	293	345	84.9%
Total FY 22-23 Expense vs Budget	2,526	2,201	2,500	2,698	9,925	13,295	74.7%
Apprenticeship	0	60	17	127	205	205	100.0%
Expired RESEA Funding (9/30)	0				0	-148	0.0%
New RESEA Funding (10/1)	0	57	55	67	180	264	68.1%
Reduce Youth Carryover to 23-24 (An additional Youth contract will be received 4/1/2023)	0		700	1,085	1,785	1,374	129.8%
September Total FY 22-23 Expense vs Budget	2,526	2,319	3,272	3,978	12,094	14,990	80.7%
Re-entry (Justice Involved)	0	0	0	40	40	80	50.4%
December Total FY 22-23 Expense vs Budget	2,526	2,319	3,272	4,018	12,134	15,070	80.5%
Consolidated Business			111	85	196	200	98.2%
Summer Youth Employment Program - TBD <i>Update below</i>					0		
March Total FY 22-23 Expense vs Budget	2,526	2,319	3,383	4,103	12,331	15,270	80.8%
National Dislocated Worker (COVID)				123	123	400	30.9%
Summer Youth Employment Program - Phase I <i>(ending 8/31/23)</i>				93	93	528	17.6%
Summer Youth Employment Program - Specific <i>(ending 6/30/23)</i>				1	1	11	6.1%
Summer Youth Employment Program - Phase II (\$1.7M beginning 7/1/23)							
June Total FY 22-23 Expense vs Budget	2,526	2,319	3,383	4,320	12,548	16,209	77.4%
Funding Increase - Quarter 4						939	

** Northern Middle's grant utilization for Quarter 4 increased by almost \$1M over Quarter 3 which had increased by \$1M over Quarter 2. EDSI will need to pace themselves within formula spending in 2023-24.*

The Northern Middle Board approved in the previous meeting to extend through June 30, 2024 flexibility to request up to \$500k for re-purposing of Dislocated Worker (admin and/or program) for Adult which has been requested.

Action Item: NMTWB staff recommend flexibility to request an additional \$1M through June 30, 2024 for DW to Adult re-purposing as needed.

NORTHERN MIDDLE TN WORKFORCE BOARD
JUNE 2023 FISCAL UPDATE

2022-23 BUDGET PROGRESSION & SPEND TREND

	(\$ in 000's)						
Northern Middle LWDA	2022 QTR 1	2022 QTR 2	2023 QTR 3	2023 QTR 4	Expenses YTD	Revised FY 2022-23 12 Mo. Budget	% Spent
Summer Youth Employment Program - TBD Update below					0		
March Total FY 22-23 Expense vs Budget	2,526	2,319	3,383	4,103	12,331	15,270	80.8%
National Dislocated Worker (COVID)				123	123	400	30.9%
Summer Youth Employment Program - Phase I (ending 8/31/23)				93	93	528	17.6%
Summer Youth Employment Program - Specific (ending 6/30/23)				1	1	11	6.1%
Summer Youth Employment Program - Phase II (\$1.7M beginning 7/1/23)							
June Total FY 22-23 Expense vs Budget	2,526	2,319	3,383	4,320	12,548	16,209	77.4%
Funding Increase - Quarter 4						939	

Four-Year Comparison	Fiscal Year		Grant	
	Expenses	Qtrly Ave.	Utilization	
	2022-23	\$ 12,548	\$ 3,137	77%
	2021-22	\$ 11,008	\$ 2,752	69%
	2020-21	\$ 13,193	\$ 3,298	70%
	2019-20	\$ 11,887	\$ 2,972	80%

NORTHERN MIDDLE TN WORKFORCE BOARD

JUNE 2023 FISCAL UPDATE

UTILIZATION OF EXPIRING GRANTS

	Grant Term	Contract	% Utilized	\$ Expired
Adult	24 Mos	2,800,866	100%	-
Dislocated Worker	24 Mos	3,589,987	100%	-
Youth	27 Mos	2,935,628	100%	-
National DW Grant - Covid	12 Mos	1,425,740	81%	276,574
Apprenticeship	12 Mos	204,647	100%	
Re-Entry	12 Mos	80,000	50%	39,663
Consolidated Business	3.5 Mos	200,000	98%	3,572
Summer Youth Phase II (Specialized)	1 Mo	10,560	6%	9,900
		11,247,428	97%	329,707

**NORTHERN MIDDLE TN WORKFORCE BOARD
JUNE 2023 FISCAL UPDATE**

Minimum Participant Cost Rate (MPCR)

TDLWD Minimum Participant Cost Rate (MPCR) - Preliminary Through June 2023

MPCR = 54.92%

	MAC Youth	EDSI Youth	Other Youth Contractors	EDSI Adult, Dislocated Worker, Pass thru Nat DWG	NM's National DW Grant- Flood	Other (NM, & IFA)	Total
Qualifying Expenses	\$ 292,087	\$ 1,186,591	\$ 121,662	\$ 3,651,584	\$ 264,716	\$ 12,532	\$ 5,529,171
Total Program	\$ 498,148	\$ 2,318,832	\$ 220,901	\$ 5,855,068	\$ 269,275	\$ 904,781	\$ 10,067,006
MPCR	58.63%	51.17%	55.08%	62.37%	98.31%	1.39%	54.92%

Northern Middle met 40% Requirement in preliminary calculations.

Note: National Dislocated Worker grants are now included.

***** PRIOR QUARTER MPCR = 53.27%*****

NORTHERN MIDDLE TN WORKFORCE BOARD JUNE 2023 FISCAL UPDATE EDSI - ADULT/DW MPCR TREND CONTRACT-TO-DATE & QUARTERLY 30 Months									
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	MPCR - Goal 50%			MPCR - Goal 50%			MPCR Adult/DW - Goal 50%		
EDSI	Adult			DW			A/DW Combined		
CTD CUMULATIVE	Direct \$ '000	Total \$ '000	58%	Direct \$ '000	Total \$ '000	54%	Direct \$ '000	Total \$ '000	57%

Apr 2023	80	239	33%	140	242	58%	219	481	46%
May 2023	151	270	56%	260	327	80%	411	597	69%
June 2023	527	719	73%	230	346	66%	757	1,064	71%
Total Extended 12 Months	2,317	3,796	61%	1,335	2,059	65%	3,652	5,855	62%
Cumulative CTD 30 Months	4,823	8,332	58%	2,075	3,828	54%	6,898	12,160	57%

	MPCR - Goal 50%			MPCR - Goal 50%			MPCR Adult/DW - Goal 50%		
EDSI	Adult			DW			A/DW Combined		
QTR Ended 9/30/22	612	991	62%	43	182	24%	655	1,173	56%
QTR Ended 12/31/22	370	666	56%	107	225	48%	477	891	54%
QTR Ended 3/31/23	577	911	63%	555	737	75%	1,132	1,648	69%
QTR Ended 6/30/23	758	1,228	62%	630	915	69%	1,388	2,142	65%
FYE 6/30/23 (12 Mos)	2,317	3,796	61%	1,335	2,059	65%	3,652	5,855	62%

NORTHERN MIDDLE TN WORKFORCE BOARD

JUNE 2023 FISCAL UPDATE

EDSI YOUTH - MPCR, WORK EXPERIENCE & IN-SCHOOL CONTRACT-TO-DATE & QUARTERLY 30 Months

	MPCR - Goal 50%			Work Experience - Goal 25%			ISY/Youth - Goal 40%; 35% effective 7.1.22		
EDSI	Youth			Youth			Youth		
CTD CUMULATIVE	Direct \$ '000	Total \$ '000	50%	Wk Exp \$ '000	Total \$ '000	27%	ISY \$ '000	Total \$ '000	29%
Apr 2023	74	229	32%	78	229	34%	94	229	41%
May 2023	83	184	45%	91	184	50%	67	184	36%
June 2023	225	349	64%	119	274	44%	88	274	32%
Total Extended 12 Months	1,186	2,318	51%	754	2,243	34%	817	2,243	36%
Cumulative CTD 30 Months	2,160	4,298	50%	1,087	4,079	27%	1,186	4,079	29%

	MPCR - Goal 50%			Work Experience - Goal 25%			ISY/Youth - Goal 35%		
EDSI	Youth			Youth			Youth		
QTR Ended 9/30/22	307	535	57%	145	535	27%	202	535	38%
QTR Ended 12/31/22	226	470	48%	172	470	37%	179	470	38%
QTR Ended 3/31/23	271	551	49%	148	551	27%	188	551	34%
QTR Ended 6/30/23	382	762	50%	288	687	42%	248	687	36%
FYE 6/30/23 (12 Mos)	1,186	2,318	51%	754	2,243	34%	817	2,243	36%

NORTHERN MIDDLE TN WORKFORCE BOARD

JUNE 2023 FISCAL UPDATE

MAC YOUTH - MPCR, WORK EXPERIENCE & IN SCHOOL

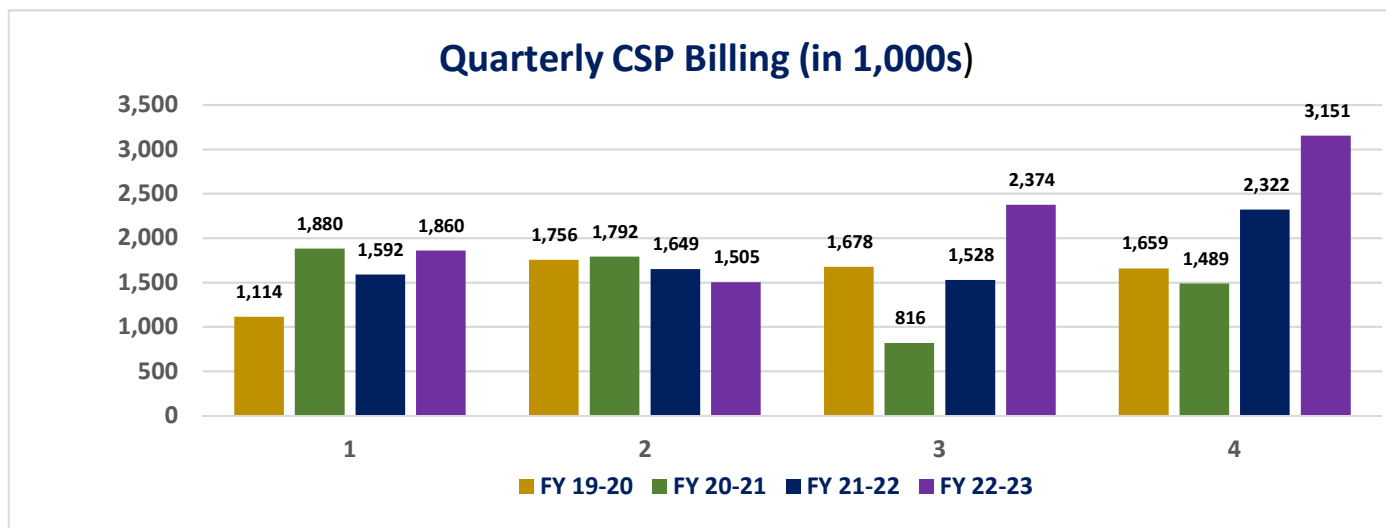
	MPCR - Goal 50%			Work Experience - Goal 25%			ISY/Youth - Goal 40%; 50% beginning 7/1/22		
MAC	Youth			Youth			Youth		
CTD CUMULATIVE	Direct \$ '000	Total \$ '000	50%	Wk Exp \$ '000	Total \$ '000	38%	ISY \$ '000	Total \$ '000	38%
Apr 2023	34	61	56%	35	61	57%	23	61	37%
May 2023	7	27	25%	5	27	17%	12	27	45%
June 2023	66	85	78%	9	18	47%	9	18	50%
Total Extended 12 Months	292	498	59%	178	431	41%	158	431	37%
Cumulative CTD 24 Months	593	1,196	50%	427	1,129	38%	427	1,129	38%

	MPCR - Goal 50%			Work Experience - Goal 25%			ISY/Youth - Goal 40%; 50% beginning 7/1/22		
MAC	Youth			Youth			Youth		
QTR Ended 9/30/22	74	107	69%	30	107	28%	28	107	26%
QTR Ended 12/31/22	40	95	42%	36	95	38%	32	95	33%
QTR Ended 3/31/23	71	123	58%	64	123	52%	55	123	44%
QTR Ended 6/30/23	107	173	62%	48	106	45%	44	106	41%
FYE 6/30/23	292	498	59%	178	431	41%	158	431	37%

NORTHERN MIDDLE TN WORKFORCE BOARD

JUNE 2023 FISCAL UPDATE

CAREER SERVICE PROVIDER - BILLING TREND



Q4 CSP billing, which includes COVID NDWG, increased \$777 compared to last quarter, and was \$829 higher than Q3 of the previous year which did not include COVID NDWG.

Annual CSP billing increased \$1.8M compared to last year.

Of that amount, \$1.1M relates to the current year pass-thru of COVID NDWG to EDSI.

Career Service Provider Billing	Q1	Q2	Q3	Q4	Total
CSP Billing FYE 6/30/20 MCHRA	1,114	1,756	1,678	1,659	6,207
CSP Billing FYE 6/30/21 MCHRA/EDSI & MAC	1,880	1,792	816	1,489	5,977
CSP Billing FYE 6/30/22 EDSI & MAC	1,592	1,649	1,528	2,322	7,091
CSP Billing FYE 6/30/23 EDSI & MAC	1,860	1,505	2,374	3,151	8,890

NORTHERN MIDDLE TN WORKFORCE BOARD
JUNE 2023 FISCAL UPDATE
CONTRACTOR - BILLING PROGRESS

	In \$000's				
Career Service Provider Billing	Cumulative through Mar 2023	Total Spent Qtr Ended Jun 2023	Budget Spent Contract To Date	Total 30 Month Contract Budget	% Spent - * 100% time elapsed (contracts extended)
EDSI (30 Month Comparison)	\$ 13,918	\$ 2,902	\$ 16,820	\$ 17,892	94% *
EDSI (Summer Youth bgt through 6/30/24)	\$ -	\$ 76	\$ 76	\$ 1,759	4%
MAC (30 Month Comparison)	\$ 1,023	\$ 158	\$ 1,181	\$ 1,333	89% *
MAC (Summer Youth bgt through 6/30/24)	\$ -	\$ 15	\$ 15	\$ 96	16%
Contract-to-Date through Q4 2022-23	\$ 14,941	\$ 3,151	\$ 18,092		

	In \$000's				
One-Stop Operator Billing	Cumulative through Mar 2023	Total Spent Qtr Ended Jun 2023	Budget Spent Contract To Date	Total 12 Month Budget	% Spent - 100% time elapsed (new contract awarded)
MCHRA - (12 Month Comparison)	\$ 192	\$ 59	\$ 251	\$ 298	84% *

NORTHERN MIDDLE TN WORKFORCE BOARD
JUNE 2023 FISCAL UPDATE
CONTRACTOR - BILLING PROGRESS

Youth Providers FYE 6/30/2023	Budget	Q1	Q2	Q3	Q4	Total	% Spent
Jobs 4 TN Graduates (In School)	\$ 100	\$ 11	\$ 21	\$ 20	\$ 48	\$ 100	100%
Libertys Station (Out of School)	\$ 100	\$ 5	\$ 6	\$ 12	\$ 15	\$ 38	38%
Monroe Harding (In School & Out of School)	\$ 100	\$ 11	\$ 16	\$ 20	\$ 35	\$ 82	82%
	\$ 300	\$ 27	\$ 43	\$ 52	\$ 98	\$ 220	73%

The three new Youth providers contributed an additional \$98k combined billings in Quarter 4; \$220k cumulatively. The providers collectively utilized 73% of \$300k in awards at the completion of their 12-month grants. JTG had the best outcomes fully utilizing their funding and meeting all three dollar-driven goals. Liberty's Station had high concentrations of paid work experience but utilized only 38% of their funding. Monroe Harding utilized 82% of their funding but did not meet MPCR or ISY targets.

Youth Providers FYE 6/30/2023	MPCR	Work Exp	ISY
Jobs 4 TN Graduates (In School)	52%	49%	100%
Libertys Station (Out of School)	83%	83%	
Monroe Harding (In School & Out of School)	46%	39%	27%

NORTHERN MIDDLE TN WORKFORCE BOARD

FY2023-24 BUDGET - REVENUES

Grant Revenue	\$ in millions	\$
Total Projected Carryover from 22-23	5.1	5,100,622.00
23-24 Projected Allocations	7.8	7,839,846.55
Total Adult, DW, Youth	12.9	12,940,468.55
Carryover to 24-25 for Youth	(1.0)	(1,000,000.00)
Carryover to 24-25 at 20% of Adult, DW	(1.0)	(1,065,901.91)
Total 23-24 Adult, DW, Youth	10.9	10,874,566.6
National Emergency DW (Flood)	0.0	52,239.00
RESEA	0.3	300,000.00
Summer Youth	2.2	2,195,089.00
IFA	1.0	1,000,000.00
Total 23-24 Projected Grant Revenue	14.4	14,421,894.64

NORTHERN MIDDLE TN WORKFORCE BOARD

FY2023-24 BUDGET - EXPENSES

Projected Expenses	\$ in millions	%	
NM Workforce Board	1.4	10%	1,365,645.00
Board Incumbent Worker Program	0.3	2%	300,000.00
Recruitment Campaign	0.1	1%	100,000.00
IFA (non-Title I)	1.0	7%	1,000,000.00
Total Board and Overhead	2.8	19%	2,765,645.00
 National Emergency DW (Flood)	 0.0	 0%	 52,239.00
One Stop Operator	0.3	2%	300,000.00
Career Service Providers	8.8	61%	8,808,921.64
RESEA	0.3	2%	300,000.00
Summer Youth	2.2	15%	2,195,089.00
Total Contracted Grant Services	11.6	81%	11,656,249.64
Total 23-24 Grant Expense	14.4	100%	14,421,894.64

NORTHERN MIDDLE TN WORKFORCE BOARD

JUNE 2023 FISCAL UPDATE

MONITORING UPDATE

EDSI and MAC - Career Service Providers

- * **Staffing/Training update - While EDSI's staffing situation has improved somewhat, multiple counties remain understaffed and served. case management has suffered due to the staff turnover. Priority has shifted to training of staff to improve customer service. Focus on reducing caseloads for quality of service, over quantity.**
- * **EDSI's audit report was received without finding.**
- * **Monthly desk review of invoices is performed analyzing contract progress and performance.**
- * **Biweekly contractor meetings continue.**
- * **Northern Middle program and fiscal staff provided technical assistance to EDSI and MAC as needed.**
- * **Northern Middle program staff conducted random sampling of EDSI participant files to include, but not limited to COVID National Dislocated Worker.**
- * **Summer Youth monitoring and technical assistance is ongoing.**

New Youth Providers - Monroe Harding, Jobs for TN Graduates, Amelia's Closet/Liberty Station

- * **Smaller Youth contractors programmatically completed grant close-out. Most Youth were closed with positive outcomes such as enrolling into post-secondary or obtaining unsubsidized employment. Only a few were transferred to EDSI's caseload.**

Mid-Cumberland HRA - One-Stop Operator

- * **The One-Stop Operator continues to promote enhanced oversight of partner accountability in supporting KPI goals. A contract has been finalized with MCHRA to conduct regional OSO services between Northern Middle and Upper Cumberland.**

Monitoring of Northern Middle:

TDLWD's PAR and Program Integrity Unit are currently monitoring Northern Middle. On-site visits were conducted August 1 & 2nd and remaining procedures are in-progress.

NORTHERN MIDDLE TN WORKFORCE BOARD

JUNE 2023 FISCAL UPDATE

ACTION

- * 2022-23 Budget Revision \$16.2M
(+\$539k Summer Youth Phase I +\$400k COVID National Dislocated Worker)**
- * Authorization to re-purpose additional \$1M DW for Adult through 6/30/24**
- * 2023-24 Budget Revision \$14.4M
(+\$1.5M = -\$800k Carryover and + \$2.3M Summer Youth)**