Career Service Provider Training

December 16-17, 2020

WIOA Local Performance Measures PY19

PY19 Q4 WIOA Core Performance Measures	47140 Northern Middle		
Adult Measures	**Pass/Fail**		**Pass**
	Negotiated	Actual	% of Goal
Exiters	0	612	
Participants Served	0	1309	
EER 2nd Qtr after exit	83.50%	82.90%	99.28%
EER 4th Qtr after exit	83.50%	82.10%	98.32%
Med. Earnings	$ 6,650.00	$ 6,910.00	103.91%
Cred. Attainment	59.00%	64.20%	108.81%
MSG	Baseline	64.00%	
Dislocated Worker	**Pass/Fail**		**Fail**
	Negotiated	Actual	% of Goal
Exiters	0	466	
Participants Served	0	727	
EER 2nd Qtr after exit	82.00%	84.30%	102.80%
EER 4th Qtr after exit	82.00%	84.50%	103.05%
Med. Earnings	$ 7,000.00	$ 9,979.00	142.56%
Cred. Attainment	69.00%	54.00%	78.26%
MSG	Baseline	56.90%	
Youth	**Pass/Fail**		**Pass**
	Negotiated	Actual	% of Goal
Exiters	0	476	
Participants Served	0	769	
EER 2nd Qtr after exit	79.50%	82.70%	104.03%
EER 4th Qtr after exit	76.00%	81.10%	106.71%
Cred. Attainment	72.00%	65.00%	90.28%
MSG	Baseline	64.40%	

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WIOA Local Performance Measures PY20

PY20 Q1 WIOA Core Performance Measures	47140 Northern Middle		
Adult Measures	**Pass/Fail**		**Pass**
	Negotiated	Actual	% of Goal
Exiters	0	619	
Participants Served	0	1448	
EER 2nd Qtr after exit	82.00%	84.10%	102.56%
EER 4th Qtr after exit	82.00%	81.50%	99.39%
Med. Earnings	$ 6,650.00	$ 7,348.00	110%
Cred. Attainment	63.00%	61.40%	97%
MSG	52.00%	71.00%	137%
Dislocated Worker	**Pass/Fail**		**Fail**
	Negotiated	Actual	% of Goal
Exiters	0	348	
Participants Served	0	858	
EER 2nd Qtr after exit	82.00%	85.10%	104%
EER 4th Qtr after exit	82.00%	84.40%	103%
Med. Earnings	$ 7,600	$ 9,786	129%
Cred. Attainment	66.00%	48.00%	73%
MSG	48.00%	63.00%	131%
Youth	**Pass/Fail**		**Pass**
	Negotiated	Actual	% of Goal
Exiters	0	365	
Participants Served	0	792	
EER 2nd Qtr after exit	76.00%	80.40%	106%
EER 4th Qtr after exit	75.00%	80.70%	108%
Cred. Attainment	69.00%	63.20%	92%
MSG	45.00%	59.30%	132%

Northern Middle Tennessee Workforce Board Inc.

Northern Middle Policies

Policies:

Adult and Dislocated Worker Eligibility Guidance

Adult Eligibility & Priority of Service

Supportive Services Policy

Individual Training Accounts

Contract Modification Limitation Policy

WIOA Minimum Participant Cost

Conflict of Interest

Board Meeting Access

Consolidated Business Grants

ETPL

Monitoring Guidance

AJC Initial Assessment

Co Enrollments

Electronic Case Files

Property Management

Verifying Identity Employment Eligibility

Grievance and Complaint Resoultion Policy

Procurement Policy

Selective Service

One-Stop Certification

Youth Eligibility

Youth Incentives Policy

Credential Attainment Guidance

Northern Middle Tennessee Workforce Board Inc.

Adult & Dislocated Worker Eligibility Guidance

Underemployed

In addition to providing career and training services to individuals who are unemployed, a significant number of job seekers are underemployed. Individuals must meet one of the following to be considered underemployed:

- Employed and meets the definition of a low-income individual
- Employed full or part-time at an hourly wage of $12.00 or less

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Adult Priority of Service

4th Priority - Other individuals (not veterans or eligible spouses) who do not meet the statutory priority of public assistance recipients, other low-income individuals including the underemployed, or those who are basic skills deficient, but do meet Title I Adult program eligibility and is an individual with one of the following barriers to employment, receives fourth priority for services.

- Indians, Alaska Natives, and Native Hawaiians;
- Individuals with disabilities;
- Older individuals (age 55 and older);
- Ex-offenders;
- Homeless individuals;
- Youth who have aged out of the foster care system;
- Individuals who are:
- English language learners,
- Individuals who have low levels of literacy; and
- Individuals facing substantial cultural barriers;
- Eligible migrant and seasonal farm workers;
- Single parents (including single pregnant women)
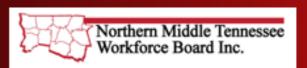- Long-term unemployed individuals (unemployed for 27 or more consecutive weeks)

5th Priority - Other individuals (not veterans or eligible spouses) who do not meet the statutory priority of public assistance recipients, other low-income individuals including the underemployed, or those who are basic skills deficient, and do not meet the local discretionary priority, but do meet Title I Adult program eligibility, then receive the fifth level of priority for services.

Youth Eligibility - OSY

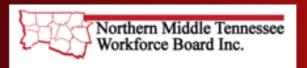**Requiring Additional Assistance for OSY only**

- Has not enrolled in postsecondary school or entered a career path within one year of completion of secondary school to include lack of full-time employment or history of employment with earnings below self-sufficiency guidelines

- Is required to enroll in remedial or developmental coursework in postsecondary

- Has dropped out of a postsecondary educational program as documented by school records

- Has never held a full-time job (30+ hours per week) for more than 13 consecutive weeks (age 18 or older only)

- Has been referred to, is being treated by, or has previously been treated by an agency for substance abuse

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Youth Eligibility - ISY

Requiring Additional Assistance for ISY only

- Has poor attendance patterns, including truancy and chronic absenteeism, in an educational program during the last 12 calendar months;

- Has been expelled from school within the last 12 calendar months;

- Has been suspended from school within the last 12 calendar months;

- Has a grade point average of less than 2.0;

- Is deemed at risk of dropping out of school by a school official

- Is required to enroll in remedial or developmental coursework in postsecondary

Individual Training Account

- $6,000 per enrollment cap

- Must be awarded per training provider term

- If client is attending training at the time of enrollment, grades/progress reports must be submitted prior to issuing an ITA

- Client must provide grades/progress reports at the end of each term before additional funds can be authorized.
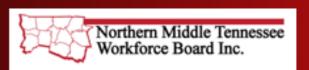
Supportive Services

- $4,000 per enrollment cap

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Credential Attainment Guidance

The Northern Middle Tennessee Workforce Board will recognize the following as post-secondary credentials when issued by an institution of higher education if the individual also obtains employment in the industry associated with the training they received:

- Information Technology training that results in a certificate of completion and leads to employment in the IT industry (e.g. Project Management Professional)

- Healthcare training that results in a certificate of completion and does not require a license in the State of TN to obtain employment in that field (e.g. Phlebotomy, Medical Assistant, Medical Billing & Coding)
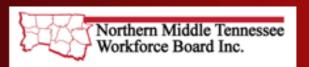
Electronic Case Files

Participant Electronic Records

The Jobs4TN system eliminates the need for participant paper files, provides for a single point of access for file review, and ensures more secure storage of sensitive information. The American Job Center (AJC) system must use Jobs4TN to:

- Create participant applications and participation

- Upload supporting documentation for eligibility verification

- Create Objective Assessment Summary (OAS) and Individual Employment Plan (IEP)

- Record all provided services

- Upload supporting documentation for individualized services/training, measureable skills gains, credentials, exit/outcomes, and follow up.

- Record case notes regarding interactions with participants including the who, what, where, when, why, and how of service delivery

Fiscal Electronic Records

- The Northern Middle Tennessee Workforce Board (NMTWB) requires that all supporting documentation for all participant related expenditures be uploaded to Jobs4TN.

- All participant related payments must be linked to their corresponding payment in the Career Service Provider's fiscal accounting system by noting the check number on the voucher payment screen in Jobs4TN to allow for ease of reference during monitoring and review.

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Policies Pending Updates

The following policies are being updated and will be reviewed by the NMWB in February 2021:

- AJC Initial Assessment

- Co Enrollments

- Verifying Identity Employment Eligibility

- Selective Service

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