

# Career Service Provider Training

December 16-17, 2020

# Business Services Overview

Apprenticeship Grant  
Management & Funding

Incumbent Worker Grant  
Management & Funding

Rapid Response and  
Layoff Aversion

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Administration  
and Event Strategy

Support to: AJC Business  
Services Teams and  
On the Job Training contract

Special Projects and new  
Grant Management as  
needed

Represent the NM Board  
and Workforce Area on  
State and Community  
Workforce-Related  
Committees and Task  
Forces

# Apprenticeship and Incumbent Worker Grant Management & Funding

## Apprenticeship IWT Grants (local funds)

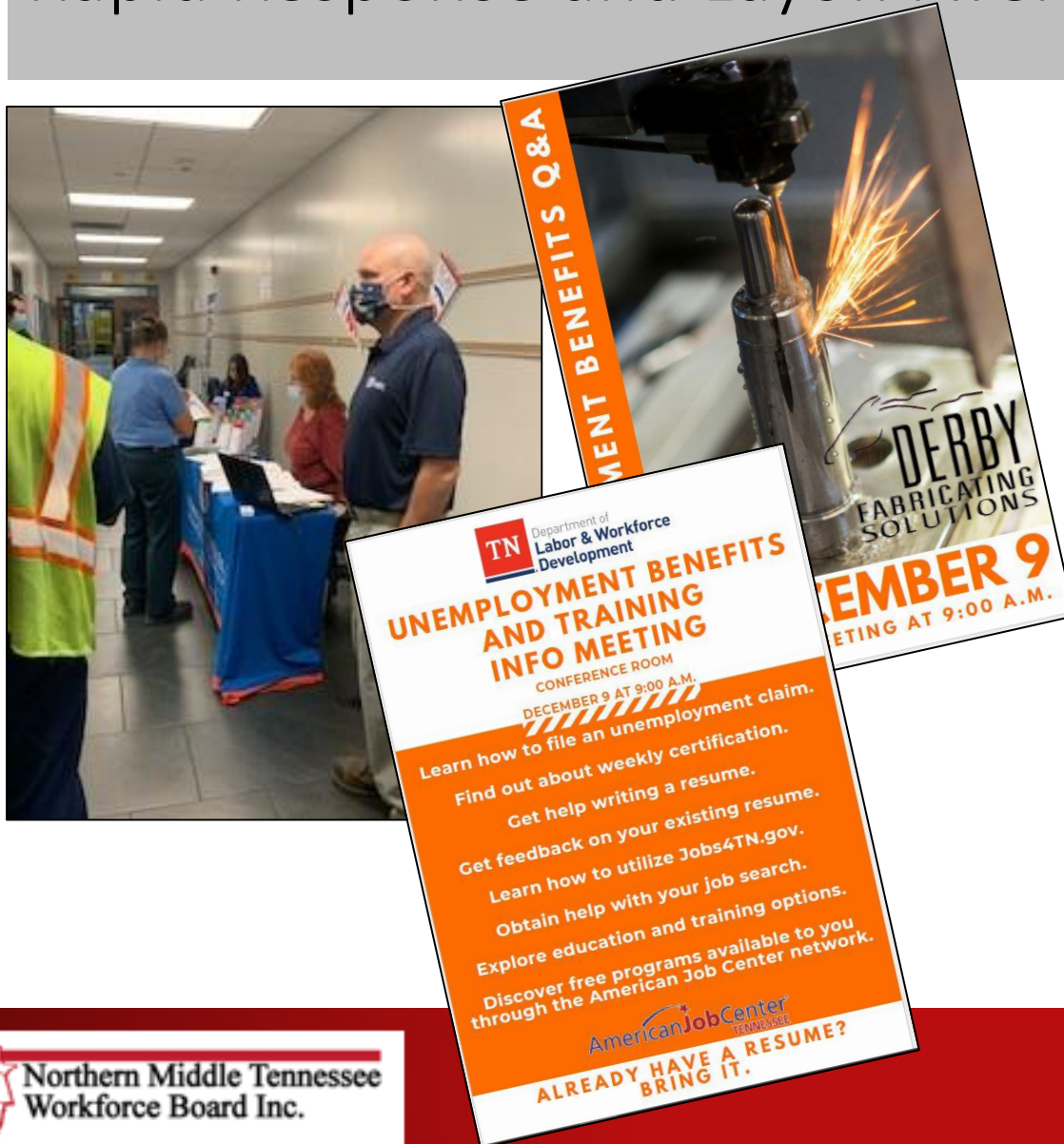
- Board staff collaborates with the state Apprenticeship Office and the Tennessee Board of Regents schools to connect employers with resources to gain approval for federally registered apprenticeship programs.
- Once apprenticeship programs are approved, an application for local apprenticeship grant funding can be completed. NMWDB allocates funds to offset the tuition component of apprenticeships. Grant amounts vary. Businesses make initial application through state Jobs4TN.gov portal. Board staff then sends complete application.

## Incumbent Worker Training Grants (local funds)

- Traditional IWT Grants are also available to businesses. Federal eligibility requirements must be met. Grant awards are capped at \$25,000. Businesses make initial application through state Jobs4TN.gov portal. Board staff then sends complete application.



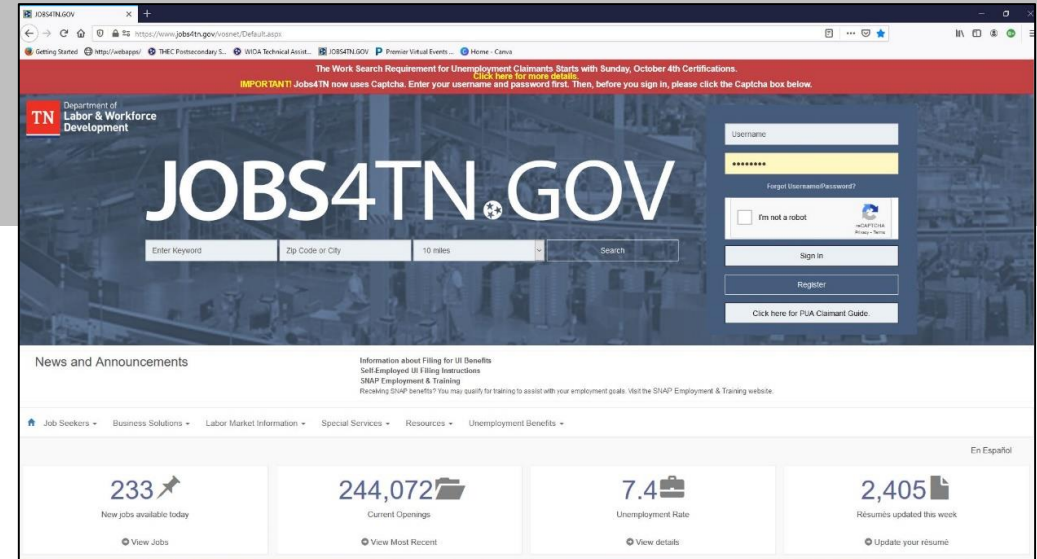
# Rapid Response and Layoff Aversion



- Board staff is notified when a company files a WARN notice indicating a mass layoff or facility closure. Staff contacts the business and determines action plan.
- AJC staff or CSP designee will attend Rapid Response meetings with Board staff to speak directly with dislocated workers.
- In addition to employee meetings, resume workshops and onsite job fairs are some typical services offered to assist impacted employees.

# Eligible Training Providers

- Training providers may apply to be listed on the state's Eligible Training Provider List. Individual programs also require approval prior to being posted in the system.
- The first step in the provider approval process is to obtain authorization to offer training in Tennessee. This approval or exemption from the approval process is determined by the Tennessee Higher Education Commission (THEC) as directed by state law.
- Once a THEC determination is made, Board staff works with the provider to present an application to the NMTWB for approval.

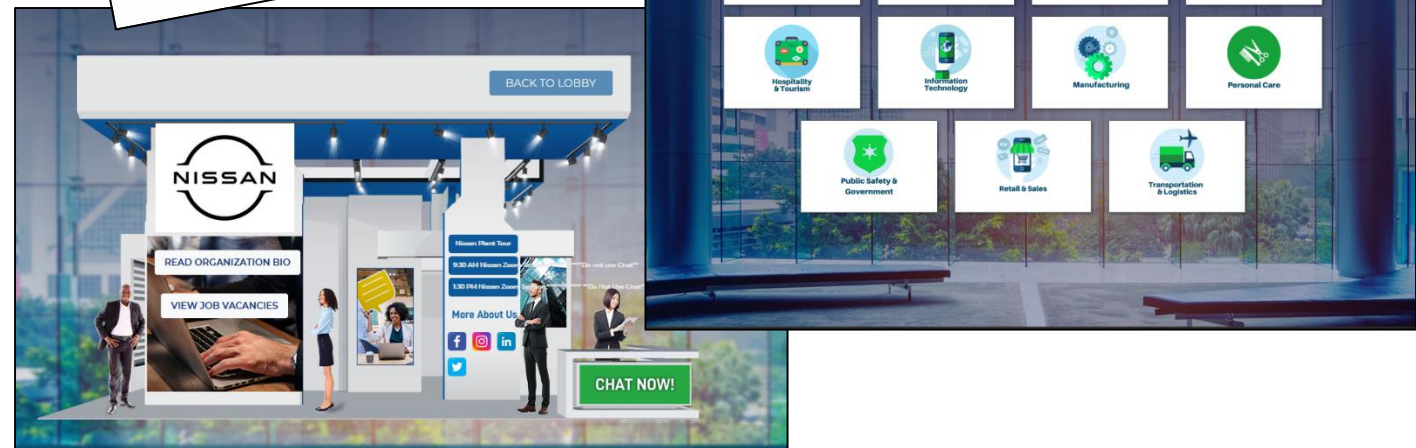


- The AJC staff can also refer potential providers to the Board staff, and can alert Board staff to issues or concerns that encounter as they work with providers to facilitate enrollment.
- Board staff monitors performance and deactivates programs.
- Northern Middle has a much higher volume of providers and programs than other areas in the state.



# Premier Virtual

- Virtual platform available free of charge to key workforce development stakeholders. Some options:
  - Multi-employer or single employer job fairs
  - Career exploration events for high school and post high-school students
  - Small conferences
  - Training and workshops
- Events for the service area (13 counties) or state wide are generally set up at Board level, AJC level events are generally managed by OSO.
- Event request forms will be available in 2021, as will marketing timelines and an outline of event host responsibilities and event admin responsibilities.
- Detailed post-event reports are available to employers.



# AJC Business Service Team Support and Community Connections

AJC Business Service Teams have been challenged during COVID-19 due to access restrictions. Plans for 2021 include coordinated efforts to streamline calls on employers and to enhance internal communication and cross training.

Both the Board staff and the AJC teams often represent the Local Workforce Development Area by serving as resources and facilitating connections between all partners.

Some community and state involvement examples include:

- State Apprenticeship Advisory Committee
- State Business Services Strategic Plan Advisory Committee
- Metro Nashville Chamber of Commerce  
Early Childhood Career Development Task Force
- Metro Nashville Work-Based Learning Project
- Nashville State Community College  
Apprenticeship Advisory Committee

